

BURNHAM THORPE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Monday 11th October 2021 at 6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: Mima Garland (Chair), Barbara Linsley, Sarah Greenall, Chris Yardley, William James, Clerk: Sarah Raven

Members of the Public: 7

1. Apologies for absence:
Apologies were given by Cllrs A Bodill (personal) and Cllr V Southerland (personal) which were accepted. PROPOSED, SECONDED and AGREED.
2. Minutes of the last council meeting held on the 31 August 2021.
Minutes were circulated before the meeting, it was PROPOSED, SECONDED and AGREED to be signed as a true record with no amendments by the Chair, Cllr M Garland.
3. Declarations of interest from Councillors in any item to be discussed: - None.
4. Public participation:
 - Discussion regarding concerns raised following proposal of a new bus shelter at the Goodricks discussed at the last meeting for a parish partnership grant. Consultation only with Primary School children's parents not High School parents.
 - Discussion whether the bowling green can be taken over by the Parish Council. As the lease was sub-leased to the Playing Field Committee this would need to be discussed with them. To be discussed under item 18.
 - Broadband along Creake Road and The Goodricks is an issue. Fibre line has been installed but Openreach do not acknowledge these works. Clerk to liaise with Openreach for up-to-date information on fibre for this area.
 - Tree works on land along Church Lane, as a Conservation Area permission to be agreed by Borough Council. Environment Agency concerned regarding the River Burn being a chalk stream and works being undertaken without permission on this land.
 - Creake Road near the Goodricks has mud on the road from the rainfall which has come off the fields. Clerk to ask rangers to sweep the road.

It was PROPOSED, SECONDED and AGREED to move item 17 to be dealt with following the public participation.

17. Highways

A bus shelter close to the Goodricks was discussed as a potential candidate for a parish partnership grant at last meeting. Investigations into moving the bus route were made with Peelings as Rectory Lane was overgrown and damaged the buses. Clerk and Cllr Garland had spoken with two parents of primary school children who were against a relocation. Clerk has liaised with Highways to cut back the hedges and overhanging trees and letters had been sent to property owners. It was PROPOSED, SECONDED and AGREED that a new bus shelter should not be considered or the bus route moved.

The Chairman asked for an Addendum to be added to the Minutes of 31st August 2021 "Clerk to write to Peelings Bus Company to **investigate** moving route" rather than support.

5. Reports by County and Borough Councillor: -
None.
6. Clerks Report
Clerk went through report. No additional updates.
7. Co-Option:
One application received. The application was voted on and majority AGREED.
William James was co-opted; declaration of acceptance was signed.
8. Commemorative Plaque:
At the last meeting it was discussed and agreed this was not something which could be accepted. The plaques are being purchased by Lady Dannatt. Norfolk Association of Local Councils (NALC) had written asking for this to be reviewed. It is a community plaque. Organisations within the village (Parochial Church Council, Village Hall and Playing Field Committee) will be asked to see if they would accept on behalf of the community. This was PROPOSED, SECONDED and AGREED to write to organisations.
9. Offshore Windfarms Consultation:
Correspondence from NALC regarding affected parish councils in which developers need to work together for onshore transmission networks. It was PROPOSED, SECONDED and AGREED to support the parish councils involved. Clerk to write.
10. Preparations for the Queens Platinum Jubilee
Discussion regarding tree planting and a beacon. Beacon is very expensive and will not be pursued. Tree planting around the parish; Clerk to work with Holkham regarding this. Noticeboard with village map could include an inscription of Jubilee date etc. To be considered when map and noticeboard is discussed further.
11. Finances:
 - a) Financial Statements for August and September 2021: It was PROPOSED, SECONDED that the Bank Reconciliation and Financial Statements were AGREED.
 - b) Payments: - It was PROPOSED, SECONDED and AGREED to approve the payments.

Payments	Payment £	Receipts
HMRC Tax	40.80	
S Raven Salary and overtime September	432.48	
CGM	229.82	
S Raven Salary August	265.20	
S Raven Salary July	265.20	

- c) First Draft of Budget 2022/2023
Discussion on the budget; consideration of reserve items and CIL expenditure. Six monthly budget and estimate for end of year finances was set out. Councillors were reminded that if a Traffic Regulation Order is applied for then money is to be placed in reserve for this. No reserve for street lighting. Revised budget is to be considered at the next meeting.
- d) Parish Partnership Grant: Nothing at present.

e) General Reserves Policy: The policy was PROPOSED, SECONDED and AGREED to adopt.

12. Flooding, Anglian Water and Norfolk Strategic Flood Alliance

No further updates. One number for flooding set up by Norfolk County Council. South Creake Parish Council recorded the meeting, appointment needed with their South Creake Parish Council Clerk to hear it as Clerk unable to upload. Anglian Water were to have completed their camera work (inform their improvement works) to some time ago, but no report of planned works was available. Clerk to chase Anglian Water. Agreed to draft a letter to Norfolk Strategic Flood Alliance, copying in the Burn Alliance, asking for a progress report. River Burn Water quality problems still ongoing. Burnham Overy Parish Council asking the Borough Council to help with fees to test the water quality in the creeks as Environment Agency not able to test regularly due to the expense. Sewage smell at the junction of Rectory Road/Creake Road. Clerk to write to householders to see if they were aware of the cause of the smell.

Cllr C Yardley left the meeting at 7.30pm

13. Egmore Energy:

Update from Egmore Energy of trailer movements. Egmore Energy will be leaving farms at Egmore for weekends so no disruption through villages. Unique numbers on back of trailers if there are any concerns with the movements through the village. They are trying to avoid half term and any events through the villages. Playing Field Committee organising Trafalgar Trail round the village. This will impact if trailers travelling through the village with children on the routes. Clerk to inform Egmore Energy of the event. Freedom of Information response from Ofgem been received. It provided no traffic origin and destination information. It was therefore agreed to ask Ofgem if they could provide the origin and destination information. It could help explain how the carbon transport costs are considered for the greenhouse house calculation for the plant. It was PROPOSED, SECONDED and AGREED to ask Ofgem this information.

14. Wi-Fi Village Hall:

Discussion on wi-fi in the village hall to access internet and give presentations. Considering costs already researched. Suggestion to consider dongles which may be cheaper. Clerk to research this information and bring back to next meeting. No satellite dishes would be allowed to be placed on the outside of the hall.

15. Public Noticeboards plus Map

Public Noticeboard has been ordered but could take up to six months. Installation of Noticeboard was £135. PROPOSED SECONDED and AGREED to accept this quote. Map examples have been sent and waiting for illustrations to be sent back from company. Consideration to be given as to where Noticeboards are positioned on the bus shelter.

16. Millennium Piece:

- a) Lease – Quotes read out for advice on lease. It was PROPOSED, SECONDED and AGREED to accept the quote of £950 plus VAT and disbursements from Ward Gethin solicitors.
- b) Update from Fakenham Area Conservation Team – Met on 26th September to tidy up Millennium Piece with volunteers from the parish.
- c) Quote for Moles – Acorn Pest Control quoted £300 per annum to be billed quarterly. PROPOSED, SECONDED and AGREED to accept this quote and to start as soon as possible.

17. Highways

Verges - Clerk explained a webinar attended with Highways and verges not being cut. The cuts are only completed in May and July. With support financially from Norfolk County Council the parish council can undertake their own cutting. Clerk waiting for more information on this.

Public Rights of Way – Reported from opposite Church to Burnham Overy Town as overgrown vegetation. Gate needs replacing, Highways to deal with this. Next to Shooting Box, the right of way is overgrown and needs the fencing moved.

Leith House Junction – Burnham Overy Parish Council reported this junction. Highways Engineer will advise as to whether the white lines need to be repainted. Speed limit will not be lowered.

SAM2 - Failed to record at The Goodricks. Pole next to Hobson Cottage is getting dangerous to put the SAM2 up.

Rangers – due in November. Actions to clean out the drain on Lowes Lane, potholes on Creake Road and near Whitehall Farm and grips.

Letter to go to Norfolk County Council and MP still to be completed regarding roads.

Mud and other debris on the roads which come off the fields is a safety issue. This should be addressed by farmers to divert the runoff or clean the roads. Agreed for Clerk write to farmers to see if they can address situation.

18. Playing Field Committee AGM:

Clerk explained that the Bowls Club had terminated their lease with the Playing Field Committee. Hedge had now been removed. Back rent was owing for Bowls Club as not paid for some years. Borough Council asked for extension of time for the planning application for the new equipment. Trafalgar Trail and Supper to raise money for additional play equipment. Shortfall of £10,000. Discussion on planting of trees on the playing field. Wood carving of stump of the fallen tree and quotes discussed.

Member of Public asked that as the Bowls Club had terminated its lease with the Playing Field Committee, could this come back to the Parish Council, to help ensure it remained a bowling green. The member of the public was advised that was not currently planned, as it was understood the Playing Field Committee intended to retain the area as a bowling green for the coming year. The lease expires in July 2022. Removal of asbestos on the roof of one shed and hedge removal would be funded by the Bowling Club. Hedge was removed by contractor for £500.

19. Correspondence:

No additional correspondence received.

20. Items for Next Agenda

None.

21. Public Participation:

- Discussion on the Tree Protection Order on the Goodricks. The Borough Council had been asked to consider all trees on the Goodricks for a tree preservation order.
- Road sign regarding the bad bend on Creake Road to Burnham Market is poorly located. Clerk to speak with Highways regarding moving this, and a site visit will be arranged.

Meeting closed at 8.30 pm

Date and times of meetings: -

22nd November 2021 All meetings start at 6.30 pm to be held in the Nelson Memorial Hall

..... Chair Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIR**

DRAFT