

BURNHAM THORPE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Monday 9th May 2022 at 6.45 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: William James (Chairman), Chris Yardley (Vice-Chairman), Mima Garland, Valerie Southerland, Sarah Greenall, Sam Sandell (Borough Councillor) Andrew Jamieson (County Councillor) Clerk: Sarah Raven

Members of the Public: 4

1. Elect the Chair:

Cllr Garland stood down as Chair. It was PROPOSED, SECONDED and AGREED to elect Cllr William James as Chairman. The Declaration of Acceptance of Office was signed.

Cllr James thanked Cllr Garland for her service as Chair of the Parish Council. He proposed vote of thanks to her which was unanimously supported

2. Elect a Vice-Chair

Cllr Southerland stood down as Vice-Chair. It was PROPOSED, SECONDED and AGREED to elect Cllr Chris Yardley. The Declaration of Acceptance of Office was signed.

Cllr James thanked Cllr Southerland for her service as Vice-Chair which was unanimously supported.

3. Apologies for Absence:

Apologies were received from Cllr Linsley (Personal). The apologies were PROPOSED, SECONDED and AGREED to be accepted.

4. Minutes of the last council meeting held on the 20th April 2021.

Minutes were circulated before the meeting, it was PROPOSED, SECONDED and AGREED to be signed as a true record with no amendments by the Chairman, Cllr W James.

5. Declarations of Interest from Councillors:

None

6. Public Participation:

None.

7. Reports from Borough Councillor and County Councillor:

None - these were given in the Annual Parish Meeting.

8. Clerks Report:

This had been circulated prior to the meeting with no updates.

9. Planning:

Ref 22/00643/DM: Prior Approval Application: Demolition of two sheds at Bowling Green, Walsingham Road, Burnham Thorpe, Norfolk. It was PROPOSED, SECONDED and AGREED that no observations either for or against.

10. Finances:

- a) Financial Statement for March 2022. The Statement had been circulated. It was PROPOSED, SECONDED and AGREED to accept the statement.

b) Approve Payments:

Payments	£
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S Raven Wages	275.17
Npower (Eon) Street Lighting	65.40

It was PROPOSED, SECONDED and AGREED to accept these payments.

- c) Internal Audit Report: This report was received and read out. It was PROPOSED, SECONDED and AGREED to accept the report.
- d) The Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR). These were read out and Section 1 was PROPOSED, SECONDED and APPROVED. This was duly signed.
- e) The Accounting Statement (Section 2) of the AGAR: This was read out. It was PROPOSED, SECONDED and APPROVED. This was duly signed.
- f) Certificate of Exemption: It was agreed to APPROVE the Certificate of Exemption. This was duly signed.
- g) Commencement date to set for the exercise of public rights: This was set for the 13th June until the 22nd July 2022.
- h) Asset List: The list had been updated. This was APPROVED.
- i) General Power of Competence: The Clerk assessed the criteria for the General Power of Competence which the Parish Council did meet. It was AGREED to continue with the General Power of Competence.
- j) Direct Debits: At present only 3 direct debits (ICO, CGM and Npower). These were AGREED to continue.
- k) CIL report : This was discussed and the Parish CIL Report from the Borough Council was APPROVED and signed.

11. Items for next agenda:

None

12. Public Participation:

- Increase in dog fouling around the village. Could the Parish Council investigate placing another dog bin opposite the Pub?
- Query regarding CGM grass cutting price.
- Discussion regarding CIL money regarding defibrillator. Would the Parish Council consider a donation towards defibrillator? A breakdown of costs to be supplied to the Parish Council.
- Asset List discussed.

Meeting closed at 7.50pm

Date and times of meetings: -

Monday 20th June, Monday 25th July, Monday 19th September, Monday 31st October, Monday 12th December 2022

..... Chair

Dated:

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL AND SIGNED ABOVE BY CHAIR