

BURNHAM THORPE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 6th March 2023
6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: Chris Yardley (Vice-Chair), Valerie Southerland, Mima Garland, Sarah Greenall, Barbara Linsley, Clerk: Sarah Raven

Member of the Public: 4

1. Apologies for Absence:

In the absence of Cllr W James it was PROPOSED, SECONDED and AGREED Cllr C Yardley chair the meeting.

William James, Alan Bodill (Personal). The apologies for absence were accepted and AGREED. Cllr S Sandell and Cllr A Jamieson gave their apologies.

2. Minutes of the 23rd January 2023:

The Minutes were circulated before the meeting. The Minutes were amended, these were then PROPOSED, SECONDED and AGREED. The Minutes were signed as a true record by the Vice-Chair, Cllr C Yardley.

3. Declarations of Interest:

None.

4. Public Participation:

- The Nelson Plaque which was stolen is to be replaced. It is being paid for by the Army and Navy Club in London. Admiral Sir John Westbrook will be unveiling. There will be a ceremony for the unveiling. Hopefully the sea cadets and a piper will be in attendance and afterwards in the village hall. A new mould is being made for the plaque so once this is completed a date will be arranged for the ceremony.

5. Borough and County Council Reports:

Cllr S Sandell Borough Councillor sent a report which is attached.

6. Clerk Report:

Clerk report circulated. One addition to the Report Cllr W James has written to Woodfords Pub regarding a dog bin being located at the Pub.

7. Streetlights:

New Streetlight on Church/Lowes Lane: Two contractors have given a quote. Solar Power light would be between £2700 to £2970 inc VAT. To have a new light connected to electricity supply with UK Power Network would be £4380. Both contractors have not given any specifications of the lighting with information.

The 7 existing Lanterns: To change all 7 lanterns to timings that the Parish Council could control would be £4900.

Maintenance Contract for the existing lanterns does not expire until November 2024. Grants would need to be considered and applied for to cover any costs.

Clerk to liaise with both contractors for more information and specifications on the lighting units.

Clerk to write to Village Hall Committee to enquire if a light could be fitted to stay on longer when leaving the hall.

Discussing on lighting impact on insects, bats and road safety. Clerk to write to Highways Norfolk County Council whether a white line could be placed along the edge of the road in key areas of the parish.

8. Allotments, Millennium Piece and Walkabout.

Report given by Cllr C Yardley as to the Advisory Group meeting with Holkham Estate. It was discussed to write to Holkham asking for detailed suggestions on Millennium Piece and Allotments. Holkham explained development at 6 Walsingham Road the plans have not been confirmed and may be revised. Clerk to ask Holkham to attend the next meeting with up-to-date plans. Cllr M Garland to draft email to Holkham.

9. Village Sign Quote:

Further quotes have not been received from signwriters. The sign is not in a bad state of repair and no need to repaint the sign. Quote to be obtained for repainting metal work and wooden post.

10. Finances:

a) Financial Statement for January 2023: This was AGREED.

b) Payments: These payments were AGREED.

Payments	£
S Raven January Wages	295.83
Npower	14.53

c) Grant for Coronation: A grant application has been sent off to the Norfolk Community Fund to apply for a £200 grant for the coronation. One concern from Norfolk Community Fund was that there was no safeguarding policy in place. Clerk to draft this.

d) Seminar for Clerk to attend the Norfolk Parish Training in Norwich at £27: This was AGREED.

11. Gritting:

A response has been drafted and will be sent as soon as possible to Norfolk County Council.

12. Planning :

a) Ref: 22/01712/F Replacement of a Single-Storey Extension, External and Internal Refurbishment to Existing Structure at Old Parsonage Lodge Creake Road Burnham Thorpe King's Lynn Norfolk – Decision - No observations.

b) Ref: 22/01713/LB Replacement of a Single-Storey Extension, External and Internal Refurbishment to Existing Structure at Old Parsonage Lodge Creake Road Burnham Thorpe King's Lynn Norfolk – Decision – No observations.

c) Workhorse Barn – A complaint was raised whether a change of use should have been applied for to the Borough Council as an application in 2011 was for residential tied to commercial unit. There is no commercial unit now. Work took place on the property in May 2012. Parish Council had written to the Enforcement Team at Borough Council in June 2022 when substantial building works were taking place. The response from Enforcement Team explained it was lawful for the building works. It was AGREED to write to the Enforcement Team again.

d) Camping Site Leigh House, Mill Lane, Burnham Thorpe, Norfolk, PE31 8JL – Consultation for an exempted Camp Site. No decision can be taken as the Borough Council have no documents on the portal.

13. Cherry Tree on Millennium Piece Tree Preservation Order:

It was AGREED to write to Borough Council asking for a Tree Preservation Order.

14. Old Railway Lane Footpath:

13 forms have been received from public, but more forms are being sent out. Clerk to wait until middle of April to send off to Norfolk County Council to allow further forms to be received.

15. Highways:

a) Grips – Only A and B road grips are to be cleaned out. Walsingham Road grips next to Whitehall Road needs to be cleared. Clerk has asked for these to be considered by the Inspector at Norfolk County Council.

b) Footpath Repairs: Norfolk County Council has repaired a hole which appeared over the top of the river inlet on Walsingham Road near the bus shelter.

16. Consultation of Burnham Market Neighbourhood Plan:

It was AGREED to send the comments raised in November 2022 to send to Borough Council and to Burnham Market Parish Council again.

17. Items for next Agenda:

Water Quality & Flooding.

18. Public Participation:

- Burnham Market Neighbourhood Plan – send to Cllr Froud at the Parish Council.
- Potholes – Two near Crossing Cottage. Been repaired numerous times but still appear in same place.
- Holkham Estate – Discussions on what is needed in the parish by Holkham Estate.
- Kissing Gates – These have been completed by Holkham Estate. Signpost has been moved and attached to gate. It is now in the right place. Clerk to write to Holkham to thank them.
- Ivy House Farm – Public have been walking through farmyard for a long time. Discussion on implications of public walking through a working farm and security.
- Dark Skies – The parish is in a AONB area. Parish Council to consider the lighting options to encourage dark skies.

Meeting Closed: 7:50pm

Dates and times of meetings 2023:

17th April, 22nd May, 3rd July, 4th September, 16th October and 27th November at 6.30 pm in the Nelson Memorial Hall, Burnham Thorpe

..... Chair Dated:

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL AND SIGNED ABOVE BY CHAIR

Burnham Thorpe Parish Council meeting 6Th March 2023

REPORT by Cllr S Sandell

Good evening,

My apologies for not attending the Parish Council meeting this evening. I have a meeting in King's Lynn starting at 6pm.

I understand that the point has been raised that I do not attend PC meetings. Very often there is a clash of meetings, and I cannot be in two places at once. Although I can't often attend, I am only an email or telephone call away and I do respond rapidly to both.

Over the last few months, I have been working with officers on the cost of living crisis. This falls within my remit as a Cabinet Member for People and Communities and my responsibilities cover a large area from benefits, housing, homelessness, LGBT, Gypsy and travellers and all the leisure in the whole of West Norfolk covering 550sq miles. I work with officers and outside agencies on this portfolio. I also Chair the Kings Lynn Health and Wellbeing Board and sit on the Integrated Care Systems Board at County hall.

The Borough Council has given £15,000 to the Foodbank in Kings Lynn to provide energy vouchers to families in need. Energy vouchers of £50 for those without children aged 16 and under in the household or £100 for those with children aged 16 and under in the household. The foodbank has seen a massive rise in its need. You cannot just turn up and get food parcels because you have to be referred by an outside agency. Over 70 agencies are now referring to foodbanks. I am in regular contact with the Foodbank.

The Borough Council has given out £9 million in household support grants helping over 60,000 households in the Borough. The Lily service is continuing to support many families within the Borough.

If you know of any residents that are struggling with bills, food, isolation or keeping warm please ask them to get in touch with the Council via the following link [www.west-norfolk.gov.uk/cost of living](http://www.west-norfolk.gov.uk/cost-of-living) or telephone 01553 616200.

Housing in the Borough still has lots of issues. In January this year we had 1,302 live applications on our housing list made up as 1 emergency, 198 high, 442 medium and 661 low band. We have 160 applicants on the housing options list who have been given advice, and of these 89 progressed into homelessness declarations. The turnaround time for Freebridge Housing to get properties back to rental status is too long and this means that some families are living in B& B.

Also, some tenants have been given section 21 notice from private landlords to leave their properties which adds to the housing needs in the Borough.

The Borough Council have given £50,000 to the Norfolk Community Foundation for events that parishes want to support events for the Kings Coronation. The fund is live now for applications.

The Borough Council have also recently given £50,000 to the Norfolk Community Foundation for defibrillators. The fund is also live for claims. This is something that I have been hoping for and encouraging the Borough Council to do for some time. We are so rural here that a defibrillator can be lifesaving. I have used some of my Councillor Community grant to help towards funding these at Burnham Market School and at Burnham Thorpe. My Councillor Community grant has also been used to set up a community coffee morning in Burnham Overy, white paint for Docking Football Club and money for South Creake Tennis Club. My grant starts again on the 1st April. If any club or group wishes to apply please contact me. Parish Councils unfortunately cannot apply but if you know any groups then please get them to contact me.

This is just a snippet from activities in my portfolio. I also have very frequent and regular meetings with officers and Cabinet. I hope you can see that I do work hard and give 100% to my role as your Borough Councillor.

CIL funding to date- available to be allocated to funds is £1.6m.

45 projects have been received. 44 for £30k or less to be approved by the panel and 1 from Docking for £70k that will have to be approved by cabinet members at one of their cabinet meetings.

Total requested £718,086.45 with proposed match funding of 57%.

This funding comes from development. There have been some very good projects delivered by the Borough Council with CIL funding.

The Jacks Lane Windfarm applications have just opened. Closing date for applications is on 19th April with Panel Discussions in June.

I know that some of you have a very keen interest in the Local Plan review. You may be aware that the inspector halted the review in January as he needed some further clarification on our plan. I think it is the fact that we haven't provided enough evidence. I had a local plan task group meeting last week with the Planning Policy Manager, Assistant- Director and our Barrister. It was a very interesting meeting. For those of you who are interested it was recorded and streamed live on You tube. This can be viewed on you tube. Type in

Borough Council Local plan task group in the search engine and it should come up. All meetings are recorded and streamed via you tube.

With best wishes,

Sam

Borough Councillor for Burnham with Docking

Cabinet member for people and communities