

# BURNHAM THORPE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 17<sup>th</sup> April 2023  
6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

## **Present:**

Councillors: William James (Chair) Chris Yardley (Vice-Chair), Valerie Southerland, Mima Garland, Sarah Greenall, Barbara Linsley, Clerk: Sarah Raven

Member of the Public: 8

## **1. Apologies for Absence:**

Alan Bodill (Personal). The apologies for absence were accepted and AGREED.

## **2. Minutes of the 6<sup>th</sup> March 2023:**

The Minutes of 6<sup>th</sup> March 2023 were circulated before the meeting. The Minutes were AGREED and signed as a true record by the Chair, Cllr W James.

## **3. Declarations of Interest:**

None.

## **4. Public Participation:**

- At agenda point 12 why was it necessary for the Parish Council to be considering these. Explained that a complaint had been made to the Parish Council.
- Speed Limit on the A149 from Old Hunstanton and Weybourne. Concerns that the back roads will become a “rat run” if the Coast Road is lowered.

## **5. Borough and County Council Reports:**

None.

## **6. Clerk Report:**

Clerk report circulated. Highways will attend to discuss the possibility of having white lines at the side of the road.

## **7. Presentation by Mr T Fisher on behalf of the Norfolk Rivers Trust:**

Mr Fisher gave a very interesting presentation on behalf of the Norfolk Rivers Trust of their projects in the area.

## **15. Update on Water Quality for the River Burn:**

It was PROPOSED, SECONDED and AGREED to move this agenda item.

It was discussed regarding how the water quality could be improved. Building data as evidence is the best way. River fly monitoring is a very helpful way of monitoring the river water quality. This is in association with the Environment Agency. Mr Fisher would co-ordinate this project. Clerk to ask for volunteers in newsletter. This data would be completed once a month.

## **8. Holkham Estate presentation of Plans for 6 Walsingham Road.**

Holkham Estate explained the draft plans for land next to 6 Walsingham Road. This is a starting point and may be subject to change. At present it is a 3-bedroom single dwelling. The existing entrance from Walsingham Road will be retained and parking at the back of the property. This dwelling will probably be sold not let. Discussions regarding flooding and run off from the site. Occupancy and residency is important to the village. Discussions on having

two two-bedroomed houses on the site as an alternative to sell or rent. When more information is available it will be shared with the Parish Council. 6 Walsingham Road has been refurbished and let.

**9. Streetlighting:**

Contractors have not responded regarding specifications of the lighting units and new light. Approach CPRE for advice and Norfolk Coastal Partnership. An email has been received asking for consideration of neighbouring properties so the new light does not shine into properties.

**10. Traffic Regulation Order for lowering speed limit along A149 and B1155**

Considering Norfolk County Council consultation and maps. It was discussed regarding the increased volume of traffic using the back roads to avoid the coast road. NCC public consultation need to include any comments made by Parish Councils. It was AGREED the volume of traffic will increase on minor roads and agree with comments from Burnham Overy Parish Council regarding back roads becoming “rat runs”.

**11. Allotments and Millennium Piece:**

Draft email to Holkham Estate being checked and will be sent off in the next few days.

**12. Metal work left after bonfire and Skip on a field:**

Complaint received from parishioner regarding metalwork being left after a bonfire on the field next to the Manor House and a skip being used on the field next to the allotment. It was AGREED to write to the tenants.

**13. Finances:**

a) Financial Statement for February and March 2023: This was AGREED.

b) Payments: These payments were AGREED.

Payments	Payment £	Receipts
S Raven wages Feb	321.40	
HMRC Tax	7.40	
Norfolk PTS Course SR	27.00	
Norfolk PTS Subscription	94.29	
BCKLWN dog waste bin empty	197.18	
HMRC Tax	7.40	
S Rave wages March	321.40	
Npower Street lighting	12.68	

c) Internal Auditor – It was AGREED to commission Roger Gillett for internal auditor.

d) Signatories on Cheques: Cllrs Garland and Linsley to continue to be signatories

e) Consider removing the signs from the playing field for “no dogs” – This was no longer needed to be discussed.

Cllr W James thanked Cllr Southerland for her support and work throughout her time as Parish Councillor.

**14. Gritting:**

Response received from Norfolk County Council that this will be given consideration before the next winter season. It was AGREED to write back to NCC to ask for the criteria as not

received and send again the earlier email from 22 November 2021 regarding highways infrastructure.

**16. Planning:**

a) Write to Holkham regarding the Borough Council complaint for the recent planning application for Blacksmiths Yard: It was AGREED to send a copy of the email which was sent to Borough Council Planning Officer to Holkham for their information and to ask could Holkham act on the planning application regarding the covenant on Blacksmiths Yard.

**17. Security Light at Nelson Pub:**

A complaint had been received regarding a security light left on all night. It was AGREED to write to the Pub to ask if the light could be shielded or a sensor light.

**18. Old Railway Line:**

37 evidence forms had been received. These were in the process of being acknowledged and will be sent to the Norfolk County Council for them to deal with in trying to register the footpath as a public right of way.

**19. Highways:**

Potholes – Highways have completed all repair works reported. Drain at Lowes Lane has not been cleaned out yet. Grips will be cleaned out in due course along Walsingham Road.

**20. Policies:**

Safeguarding policy – This was AGREED and signed by the Chair.

**21. Items for next Agenda:**

- Register of occupancy and residency.

**22. Public Participation:**

- Burnham Overy Staithe was the most polluted place for swimming in the news.
- The River Burn is a winter borne river and dries up in the summer. Concerns regarding the wildlife and fish in the summer.
- Discussion regarding whether development on Walsingham Road is a green or brown field site.
- Playing Field Committee is holding an event for the Coronation on Saturday 6<sup>th</sup> May  
A picnic on the field at 3 pm with a design a crown competition.
- Nelson Pub – no lights out the front to show whether they are open or not.

Meeting Closed: 8.30pm

**Dates and times of meetings 2023:**

18<sup>th</sup> May, 3<sup>rd</sup> July, 4<sup>th</sup> September, 16<sup>th</sup> October and 27<sup>th</sup> November at 6.30 pm in the Nelson Memorial Hall, Burnham Thorpe

..... Chair                      Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL  
AND SIGNED ABOVE BY CHAIR**