

# BURNHAM THORPE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 31<sup>st</sup> October 2022  
6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

## **Present:**

Councillors: William James (Chair), Chris Yardley (Vice-Chair), Valerie Southerland, Alan Bodill, Barbara Linsley, Mima Garland, Sarah Greenall, Clerk: Sarah Raven

Member of the Public: 15

Welcome by Chairman.

A minute's silence was held in respect of Her Majesty The Queen.

## **1. Apologies for Absence:**

Cllr S Sandell (Borough Council)

## **2. Minutes of the 25<sup>th</sup> July 2022:**

The Minutes were circulated before the meeting. It was PROPOSED, SECONDED and AGREED to amend two typing errors. The Minutes were then signed as a true record by the Chairman, Cllr W James.

## **3. Declarations of Interest:**

None.

## **4. Public Participation:**

- Planning application to 1 Blacksmiths Yard. Explanation of covenants on the property between Holkham, Burnham Residents Association and Borough Council. Cllr James explained the Parish Council had objected to this planning application.
- Streetlighting. Resident asked when the lights would be turned back on and how would the lights be decided at a further time if another trial was to take place. Concerned with safety of children when lights off.
- Communication with Residents – Newsletter not always read and some residents were not on village mailing list held by another resident, could Parish Council consider having a mailing list of their own. Discussion on having a Facebook page.
- Footpaths – bridges have been replaced on the footpaths 9/10. The Norfolk County Council website still has this closed. Could this be amended by County Council. – Clerk to Action.  
Gates to Footpath – Footpath 9 gate broken; Footpath 10 cannot get through. Clerk to Action.  
Discussion who paid for the bridges over the river on public right of way, this was Norfolk County Council not the parish council.
- Gravel on Road – Lowes Lane is very dangerous with silt/gravel. Could this be swept – Clerk to Action.
- Planning Applications – Discussion on comments made by Parish Council on some applications regarding extensions and annexes which can attract extra parking for cars. Some of the applications do not allow for extra parking at the property. It was explained the guidelines the Parish Council followed for objecting were limited.

## 5. Borough and County Council Reports:

None.

## 6. Clerk Report:

Circulated before the meeting, no updates.

## 7. Streetlights:

Several emails had been received in regard to the streetlights being turned off. Three Councillors had written to rescinded the decision made in June 2022 regarding the turning off of the streetlights. It was PROPOSED, SECONDED and AGREED to replace the fuses in the streetlights to have these turned back on as soon as possible.

A grant was available from Norfolk County Council to fund the provision of timing system in the lights. Discussion on controlling the timing system more on the LED lighting rather than having it fixed for a certain time. Clerk to find out from contractor, information on other LED timing systems. Grant to be discussed at next meeting and timings.

## 8. Finances

a) Finance statement for July, August and September 2022: The Financial Statement was explained. It was PROPOSED, SECONDED and AGREED.

b) Payments:

Payments	£
Norfolk PTS (Seminar for Clerk)	26.00
S Raven Microsoft 365 Subscription	59.99
K&M Lighting Services	64.26
N Power (August)	16.25
HMRC Tax	13.20
S Raven Wages August	388.97
CGM Grass Cutting (August)	247.06
N Power July	16.32
CGM Grass Cutting (July)	247.06
S Raven Wages July	338.67
ICO renewal subscription	35.00
CGM (September)	247.06
Npower (September)	16.78
Holkham Estate Rent Millennium Piece	50.00

Payments were PROPOSED, SECONDED and AGREED.

c) Donation of £50 to Village Hall in respect of CIL grant application:

This was PROPOSED, SECONDED and AGREED to pay £50 towards the new windows.

d) Parish Partnership Scheme: No projects at present.

e) Seminar and Data Protection Course: The Clerk had requested to attend at a cost split between Burnham Overy Parish Council totalling £45.20. This was AGREED.

f) "Opting in" of the SAAA Central Auditor for External Auditors for 5 years – This was AGREED to stay Opted in.

g) CIL Grant Applications – Borough Council are offering CIL applications for projects for January.

## **9. Planning:**

- a. Ref: 22/01713/LB and Ref: 22/01712/F Replacement of a Single-Storey Extension, External and Internal Refurbishment to Existing Structure at Old Parsonage Lodge Creake Road Burnham Thorpe King's Lynn Norfolk PE31 8HW – It was PROPOSED, SECONDED and AGREED there were no observations.
- b. Ref: 22/01854/LB Listed Building Application: Construction of new drive and minor external alterations, The Parsonage, Creake Road, Burnham Thorpe – It was PROPOSED, SECONDED and AGREED – No objections but with condition of the Planning Policy Light condition.

## **Decisions taken:**

Ref: 22/01452/F Boat Storage building and new window in front elevation of the house.10 The Pightle Back Lane Burnham Thorpe King's Lynn Norfolk – No objection but comments raised.

Ref: 22/01343/F Single storey side extension and conversion of garage to annexe at Bridge Cottage Walsingham Road Burnham Thorpe King's Lynn Norfolk PE31 8HN – No observations.

Ref: 22/01676/F Boat store extension to covered parking and garden shelter with wood burner/flue at 1 Blacksmiths Yard Walsingham Road Burnham Thorpe KINGS LYNN Norfolk PE31 8GQ - Object.

## **10. Gritting Route Termination:**

Norfolk County Council had terminated the gritting route along Walsingham Road as it does not meet the requirements. Clerk to ask what requirements are needed to grit the road. Clerk to liaise with Primary School as bus route.

## **11. Millennium Piece:**

a) Terms of Reference for an Advisory Group – This was AGREED and signed.

## **12. Hedgerows/Trees:**

Cllr Garland and Cllr Yardley explained the outcome of the meeting with Holkham which had taken place on 22<sup>nd</sup> August. This was a very informative meeting. A map of the proposed area recommending planting of new hedgerows and trees was shared with Holkham. Holkham had explained that no new beech tree planting should take place and replace with Hornbeam.

## **13. Terms of Reference for Trees and Hedgerows Advisory Group:**

This was amended and AGREED.

## **14. Managing of the Allotments Terms of Reference:**

The Advisory Group had met, and the Terms of Reference was AGREED. It was discussed to meet with Holkham to take a more active interest in the allotments, remap the allotments and new allotments if interest was sufficient. To be placed in Newsletter to gain parishioners comments.

## **15. Water Quality for the River Burn**

The Clerk explained a member of the public had been very helpful with interpreting the data from the Environment Agency results on the website. Samples are taken at Rectory

Bridge, South Creake and Overy Staithe. There are consistent high levels of nitrate and phosphate in the river. The Environment Agency have now removed data from the website for Rectory Bridge. It was AGREED for the Clerk to contact the Environment Agency at Norwich to establish why Rectory Bridge has now stopped sampling or why data is not available and regarding the possibilities of high nitrate and phosphate levels. A scheme “River Fly Scheme” could be established which looked at invertebrates using the river rather than sampling was discussed.

Parishioner explained the “Anglers River Fly Monitoring Hub” could be contacted who are volunteers who may be able complete checks like the “River Fly Scheme” for the River Burn.

#### **16. Map for the Village:**

Template of map had been received. Discussion on the village map and improvements which were recommended. Discussion regarding having similar map to Walsingham Village Map as more detail. Clerk to liaise. Need road names on map and public rights of way to incorporate Shammer right of way.

#### **17. Highways and Public Rights of Way:**

a) The Old Railing Line is not on definitive map at Norfolk County Council as a Public Right of Way: Burnham Market Parish Council had placed on their Neighbourhood Plan to incorporate this as a permissive path. Open Spaces Society would assist the Parish Council to try and establish this as a public right of way but evidence statements would need to be prepared by individuals. It was AGREED for the Clerk to progress.

#### **18. Village Sign:**

Post needing repair and sign refreshing. It was AGREED to ask Nelson Society for assistance with the sign to be refreshed and new post.

#### **19. Grass Cutting Verge:**

Quotes received for grass cutting from bus shelter to Lowes Lane bridge (£25 per cut) and from bus shelter to opposite Bridge Cottage (£50 per cut). This would not be right up to riverbank. Area near the bus shelter and seat needs clearing as a large amount of soil. Arrange a work party to remove. Clerk to provide risk assessment.

#### **20. Consultations:**

a) MVV Medworth Borough Council Consultation: No comments to make  
b) Norfolk Minerals consultation: No comments to make.  
c) Burnham Market Parish Council Neighbourhood Plan: Councillors to look and respond to Clerk if any comments by 25<sup>th</sup> November.

#### **21. Items for next Agenda:**

- Ensure communication for parishioners to look at live streaming.

#### **22. Public Participation:**

- Dog bin at Nelson Pub, could this be chased.
- Planning of Blacksmiths Yard, discussion on the objection issued by the Parish Council and the covenant.
- Defibrillator has been installed on the Village Hall. Code has been given to various people but ringing 999 will give the code to open the Defibrillator. Suggestion that the defibrillator be placed on the village map.
- Nelson Museum at the Lord Nelson Pub. No consultation regarding this. Funded by the Nelson Society.

Meeting Closed: 8:15pm

**Dates and times of meetings:**

Monday 12<sup>th</sup> December 2022 at 6.30 pm in the Nelson Memorial Hall, Burnham Thorpe

..... Chair                      Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL  
AND SIGNED ABOVE BY CHAIR**