

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: BurnhamThorpe Parish Council

County area (local councils and parish meetings only): West Norfolk

### Financial year ending 31 March 2022

Prepared by (Name and Role): Sarah Raven Clerk/RFO

Date: 12/04/2022

		£	£
<b>Balance per bank statements as at 31/3/22:</b>			
Community Account	80221023	3152.68	
Business Premium Account	60769967	9871.58	
		13024.26	
Petty cash float (if applicable)			0.00
Less: any unpresented cheques as at 31/3/22 <b>(enter these as negative numbers)</b>			
	100905	-78.00	
	100914	-115.00	
	100913	-12.00	
	100912	-313.08	
	100911	-811.20	
		-1329.28	
Add: any un-banked cash as at 31/3/22			
		0.00	
<b>Net balances as at 31/3/22 (Box 8)</b>		<b>11694.98</b>	