

# BURNHAM THORPE PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Tuesday 4<sup>th</sup> January 2022 at 6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: Valerie Southerland (Vice-Chair), Barbara Linsley, Sarah Greenall, Chris Yardley, William James, Clerk: Sarah Raven

Members of the Public: 3

In the absence of the Chair Cllr M Garland it was PROPOSED, SECONDED and AGREED that Cllr V Southerland take the Chair.

1. Apologies for absence:

Apologies were given by Cllrs A Bodill (personal) and Cllr M Garland (personal) which were accepted. PROPOSED, SECONDED and AGREED.

2. Minutes of the last council meeting held on the 22<sup>nd</sup> November 2021.

Minutes were circulated before the meeting, it was PROPOSED, SECONDED and AGREED to be signed as a true record with no amendments by the Vice-Chair, Cllr V Southerland.

3. Declarations of interest from Councillors in any item to be discussed: -  
None.

4. Public participation:

- Background given on planning application Peterstone Lodge Burnham Road Peterstone Burnham Overy Town Norfolk REF: 21/02222/F. The Parish Council's decision had already been sent into the Borough Council.

5. Reports by County and Borough Councillor: -  
None received

6. Clerks Report

No additional updates.

7. Planning – Delegated Decision:

- a) Removal of Condition 3 of Planning Permission 16/01351/F: Change of use from garage store, sauna and art room to self contained holiday let including extension and alterations, Peterstone Lodge Burnham Road Peterstone Burnham Overy Town Norfolk REF: 21/02222/F - Object.

It was PROPOSED, SECONDED and AGREED that all further items on the agenda be moved to the 14<sup>th</sup> February 2022 meeting, save for item 11.

11. Finances:

- a) Financial Statements for November 2021: The Financial Statement and Bank Reconciliation was PROPOSED, SECONDED and AGREED.
- b) Payments: - It was PROPOSED, SECONDED and AGREED to approve the payments.

Payments	Payment £	Receipts
S Raven wages (Dec)	265.20	
S Raven reimbursement for Leaflets	165.00	

S Raven overtime November	78.52	
HMRC (Tax)	19.40	
S Raven Nov wages	265.20	
Holkham rent	50.00	
Npower (was EON)	29.94	
Whitehall Farm Half Leaflet cost		81.50
CGM	229.82	
ICO	35.00	
CGM	229.82	

c) Second Draft of Budget 2022/2023

The budget/precept was discussed. It was PROPOSED, SECONDED and AGREED to set a precept 2022/2023 for £8974.00.

20. Public Participation:

None

Meeting closed at 6.45 pm

Date and times of meetings: -

Monday 14<sup>th</sup> February, Monday 28<sup>th</sup> March, Monday 9<sup>th</sup> May (ANNUAL GENERAL MEETING), Monday 20<sup>th</sup> June, Monday 25<sup>th</sup> July, Monday 19<sup>th</sup> September, Monday 31<sup>st</sup> October, Monday 12<sup>th</sup> December

..... Chair                      Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL AND SIGNED ABOVE BY CHAIR**