

BURNHAM THORPE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 20th June 2022 at 6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: William James (Chairman), Chris Yardley (Vice-Chairman), Mima Garland, Sarah Greenall, Alan Bodill, Barbara Linsley, Clerk: Sarah Raven

Members of the Public: 1

1. Apologies for Absence:

Apologies were received from Cllr Southerland, (Personal). The apologies were PROPOSED, SECONDED and AGREED to be accepted. Cllr S Sandell Borough Councillor.

2. Minutes of the last council meeting held on the 9th May 2022.

Minutes were circulated before the meeting, it was PROPOSED, SECONDED and AGREED to be signed as a true record with no amendments by the Chairman, Cllr W James.

3. Declarations of Interest from Councillors:

None

4. Public Participation:

None.

5. Reports from Borough Councillor and County Councillor:

None.

6. Clerks Report:

This had been circulated prior to the meeting. Updates given by Clerk.

The Goodricks: potholes have been filled. The Borough Council will not be resurfacing the road.

Workhorse Barn: Planning Officer had attended. An update will be prepared in due course

Thorpe Common: Giant Hogweed has been found on the common. This will be removed by Holkham Estate in due course because of a safety concern for public walking on the Common.

Egmere Energy: No rye grass being harvested around the parish. Maize harvest is being grown mainly around the fields on Mill Lane. Clerk has highlighted the problems with this being a very narrow road. Another presentation will take place nearer the time to establish routes to inform parishioners. ID plates and signage will still be in position when the maize is harvested, and local events will be taken into consideration and the area avoided. The harvest will be around one to two days in the area.

7. Finances:

a) Financial Statement for April and May 2022. The Statements had been circulated. It was PROPOSED, SECONDED and AGREED to accept the statement. A business donation had been received for £200 this was the first one out of 13 letters sent out. A letter of thanks to be sent.

b) Approve Payments:

Payments	£
S Raven May Wages	275.17
CGM (June)	247.06

Gallaher Insurance	670.78
Npower	18.67
CGM (May)	247.06
R Gillett Internal Auditor	20.00
James Johnson (Payroll)	50.00
S Raven April Wages	275.17

It was PROPOSED, SECONDED and AGREED to accept these payments.

- c) Contribution towards Village Hall Defibrillator: The Village Hall had asked for a contribution towards the defibrillator. They have received grants of about £600. The cost of the cabinet and defibrillator was £1241 plus electrical installation of £476.40. CIL money can be used in full or in part. It was AGREED to place an article in the Newsletter for donations towards the cost of the defibrillator. If there is a shortfall, the Parish Council would discuss this further and decide whether contribute.
8. Millennium Piece:
- a) Results of Survey: There were 45 responses received. 25 No and 20 Yes to the Village should continue to retain Millennium Piece. It was PROPOSED, SECONDED and AGREED to contact Holkham Estate to explain the costs of the maintenance was too much for the Parish Council and explain the results of the survey. If Holkham wanted to discuss making a financial contribution towards the upkeep or alternative methods this would be considered at the next meeting.
9. Norfolk County Council consultation of Local List for Validation of Planning Applications Consultation Draft 2022:
No Comments to make.
10. Planting to new trees and Hedgerows around the Parish:
Cllr Yardley and Cllr Garland explained regarding new tree planting around the village. It was discussed regarding historic overlays to show how many trees were in the village previously. It was AGREED for an advisory group consisting of Clerk, Cllr Yardley and Cllr Garland to be set up. Terms of Reference to be drawn up for consideration. It was PROPOSED SECONDED and AGREED for a meeting to be arranged with Holkham including the Forestry Department and the advisory group, to discuss trees.
11. Management of Allotments:
Holkham have stated in principle they would consider the management of the allotments to be taken on by the Parish Council. Proposed Terms would be 20 years at £200 per annum payable biannually. It was AGREED for the Clerk to set up a site visit with Holkham to go over the area of allotments and the tenancies at present.
12. Chapel Meadow:
No update. To move to next meeting.
13. Map of Village:
Saint Designs had provided a quote of £150 to draw the map including historical features and public rights of way. Saint Designs had also provided samples of board that it could be printed on which was Foamex board is £95 and Dibond Board would be £110. It was AGREED to accept the quote of £150 and have this printed on Dibond Board size A1. Clerk to ask for a proof once completed.

14. Timings of Street Lighting:

Existing lights cannot be dimmed at midnight. To rectify the situation new LED drivers would need to be fitted at a cost of £90 per light plus VAT. There are 7 streetlights in the parish. Discussion regarding Dark Skies and how no streetlights would enhance the Dark Skies environment. It was PROPOSED, SECONDED and AGREED to switch off the street lighting. This should be included in the Newsletter to inform parishioners together with the presentation of Dark Skies attended by Cllr Greenall.

15. Flooding Issues and Water Quality for the River Burn:

Waters Resources East had provided an update via a webinar. Water quality is an issue for the River Burn. Update from Clerk regarding the presentation to be given by the Norfolk Rivers Trust for Burnham Overy Parish Council. This was still being arranged and no date had been fixed. Clerk to research data on the water quality for next meeting.

16. Norfolk Parish Movement for the Offshore Transmission Network (OTN) requirements: Cllr Yardley had drafted a response to be sent out to various organisations to support the Norfolk Parish Movement.

17. Highways and Public Rights of Way

- a) Public Rights of Way: Style to cross bridge on Footpath 15 would need to stay. Clerk to ask if another step could be placed as very high off the ground. Norfolk County Council had liaised with Holkham and tenant regarding part of the fence to be removed on footpath 9. Clerk to liaise with Norfolk County Council for update.
- b) Mill Road, Signage and permissive path: Site visit had taken place with Highways. Highways would agree to pedestrians in the road signage near the junction of the Pightle and also past the right of way. They would also mark in white SLOW on the road. Holkham cannot provide a permissive path on Mill Road fields as the margins are in a scheme and they would not consider removing a section of the hedge. It was PROPOSED SECONDED and AGREED to have both signage and SLOW on the road.

18. New Dog Bin opposite Pub:

Quote for a new green 25l dog bin was £140 plus VAT. If fixed into the ground total of £250 or can be fixed to SAM2 post. Estimate to install £100 and empty by Borough Council £83 per year. It was AGREED to ask the Nelson Pub to provide a bin on their premises. To be actioned by Cllr James to liaise with the Pub.

Cllr S Greenall left the meeting.

19. Closure of the access through Ivy House Farmyard:

The closure to the access is because of security concerns. This is now closed to public.

20. Items for next agenda:

- Appraisal
- Windows, Village Hall contribution.

21. Public Participation:

- Map – Could a QR code be included on the map. This could transfer to public's devices and also give additional information about historical features. Clerk to enquire with Saint Designs.
- Mill Road – Another incident has occurred on this road. A pedestrian walking dogs was trying to get on the side of the road whilst being passed by a car. Place in Newsletter to see if any other incidents have occurred on this road.

- Dog bin – This should not be situated on the verge of the river as it causes problems with cutting around all the obstacles for the Playing Field Committee. If situated at the Pub it needs to be accessible by all the public not just patrons.

Meeting closed at 8.12 pm

Date and times of meetings:

Monday 25th July, Monday 19th September, Monday 31st October, Monday 12th December 2022

..... Chair Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIR**