

BURNHAM THORPE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 24th June 2024
6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: William James (Chairman), Chris Yardley (Vice-Chairman), Mima Garland, Barbara Linsley, Sarah Greenall and Clerk: Sarah Raven

Member of the Public: 2

1. Apologies for Absence:

None

2. Minutes of 20th May 2024:

The minutes of the 20th May 2024 have been circulated before the meeting. It was PROPOSED, SECONDED and AGREED to accept these as a true record of the meeting. The minutes were signed by Cllr W James (Chair).

3. Declarations of Interest from Councillors:

Cllr C Yardley – Memorial Hall and Cllr M Garland Playing Field Committee and Parochial Church Council, Cllr S Greenall Parochial Church Council.

4. Public Participation:

- Streetlight – Location on the Playing Field verge was inappropriate. Suggested it should be located on the Memorial Hall bank. Streetlight is in conservation area and should be painted black. Discussion on where the highway boundary was and hall land.

5. Clerks Report:

Dog bin waiting to be installed. Biodiversity policy has been drafted will be placed on the website.

6. Co-Option.

Two applications had been received. It was AGREED to co-opt Colin Hitchcock to the Parish Council. The Declaration of Acceptance was signed. Another application for co-option was considered but felt as the Applicant was not in attendance this should be deferred to the next meeting and ask the Applicant to attend to answer any queries raised.

7. Finances:

a) Financial Statement for May 2024: This was AGREED.

b) Payments: These payments were AGREED.

To be Paid	
Npower	26.08
S Raven Wages June	316.46
S Raven Expenses (Printing costs/stamps)	31.40
HMRC tax	79.00
S Raven WIX Domain	15.24
S Raven Website	108.00

c) Noticeboard: Discussion on a new noticeboard and sizing. It was discussed regarding fixing onto the existing legs of the noticeboard. Cllr W James would check the fixings of the noticeboard and report back.

d) Handrail on the Footbridge: Quote for two handrails over the footbridge onto Millennium Bridge. Quote was for £1320.00. It was AGREED this work should be completed as a safety risk. No other quotes were obtained.

e) Transfers: £150 for Election costs to be moved from current to reserve earmarked, £500 for New LED streetlight to be moved from current to reserve for earmarked, £7,000 to general reserve. These transfers were AGREED.

f) Donations requested in Budget: £200 to PCC for grass cutting and £100 to Burnham Area Community Car Scheme. These payments were AGREED.

8. Planning

- a) Ref: 24.01057/F Replacement Timber windows and doors to property, at Whitehall Farm Walsingham Road Burnham Thorpe Kings Lynn Norfolk PE31 8NH. The application was discussed. There were no objections.

Decisions made by the Parish Council since last meeting:

24/00271/FM Proposal: Change of use of agricultural land to dog walking and exercising facility with car parking provision location Lane at E585385 N341142 Creake Road, Burnham Thorpe Norfolk – No objection.

9. Millennium Piece/Hedgerows/Trees

No update. New contact at Holkham Estate for land and property. It was AGREED for Clerk to email contact at Holkham Estate asking for an update for the next meeting, to include the Old Railway Line.

10. Streetlights and New Streetlight:

It was PROPOSED, SECONDED and AGREED to rescind the previous decision regarding the location of the new streetlight on the corner of the Playing Field.

The location was discussed again. It was AGREED this should be placed on the bank near the Memorial Hall. Where the light is to be positioned will need Highway approval which the Engineer has agreed however is checking with AMEY at Norfolk County Council to make sure there is nothing preventing this from being placed there. The Memorial Hall Managers had been approached for permission. This streetlight would be the responsibility of the Parish Council and be placed on the Asset Register. It was also AGREED for the column of the light to be painted black and Clerk was to approach Westcotec for a quote for this to be done.

K&M Lighting had not acknowledged when the timers will be replaced. Clerk to chase.

11. Coordination between the various groups in the village:

It was discussed to hold an informal meeting with all organisations in the village to discuss what events/actions was planned for their organisations and fundraising opportunities. Representatives would be invited from Playing Field Committee, Memorial Hall and Parochial Church Council and Parish Council. It would be helpful for community groups working together for funding applications. It was AGREED for Cllr W James to action.

12. Fundraising:

This was discussed in the above item.

13. Flooding and Sewage in the Village:

It was AGREED to arrange for representatives to attend at the meeting on 2nd September to discuss the plans for flooding and sewage in the village. To ask the MP, Borough Councillor, County Councillor, Environment Agency, Anglian Water, Norfolk Rivers Trust to the meeting. It was discussed inviting the Gaywood Action Group.

14. Highways

a) **New Trod/Bollards, Lowes Lane/Walsingham Road Junction:** Highways had quoted for the trod/footpath to follow on from the footpath on Lowes Lane towards the junction on Walsingham Road near the bollards. As there is a gully this will need to be incorporated. Highways does not recommend having a trod but a hard surface. The quote was £7,190.60. It was AGREED not to take this further. Clerk to chase for the bollard to be righted. Clerk to chase Highways for the mud to be cleared around the bollard and playing field gate.

15. Village Map:

No update.

16. Items for Next Agenda:

Nothing.

17. Public Participation:

- Allotments – concerns surrounding allotments. One plot has been split and is not being used as an allotment. The bungalow is using the allotment as a domestic garden. To be an item on next agenda.
- CIL Monies – discussion on money for a barn conversions. Cllr C Yardley to find out and agenda item for next meeting.
- Communities – there is a shortage of volunteers as the majority sit on all committees. Would like to see a Village Amenities Committee.
- Neighbourhood Plan – Would the parish council consider supporting this. Agenda item for next meeting.

Meeting Closed: 7.52pm

Dates and times of meetings 2024:

29 July, 2 September, 21 October, 2 December at 6.30 pm in the Nelson Memorial Hall, Burnham Thorpe

..... Chair Dated:

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL AND SIGNED ABOVE BY CHAIR