

BURNHAM THORPE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 25th July 2022
6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: William James (Chair), Chris Yardley (Vice-Chair), Valerie Southerland, Alan Bodill, Barbara Linsley, Mima Garland, Sarah Greenall, Andrew Jamieson (Norfolk County Council) Clerk: Sarah Raven

Member of the Public: 10

Welcome by Chairman.

1. Apologies for Absence:

None.

2. Minutes of the 20th June 2022:

The Minutes were circulated before the meeting. It was PROPOSED, SECONDED and AGREED to be signed as a true record with no amendments by the Chairman, Cllr W James.

3. Declarations of Interest:

Cllr M Garland item 11 (not pecuniary). Cllrs W James and C Yardley item 15 (not pecuniary)

4. Public Participation:

- Concerns raised regarding surveys completed for Millennium Piece and speeding. It seemed if the parish council did not get the right conclusion to the survey, the survey was carried out again. The speeding of 30mph needs dealing with appropriately before being lowered to 20mph. Cllr James responded and explained both surveys were very close in votes and additional costs for Millennium Piece were needed to be circulated to parishioners for their information. Speed survey was completed again because of high speeds being recorded on SAM2 data.
- Allotments – It is working perfectly well with Holkham being landlords. The allotments are not broken and do not need fixing. If the Parish Council were to manage, then everything will need cleansing. Cllr James explained there is no management by Holkham at present. Need to encourage use for the benefit of the parish. Cllr Garland explained there was a site meeting this morning with herself, Clerk, Holkham and Cllr Yardley to look over the site. Holkham explained they have not completed adequate checks for the management of the allotments. Public has asked for allotments, but Holkham have not responded to requests.
- Discussion regarding attendance of public at meeting.
- Public Rights of Way – posts being taken out by Holkham. Clerk explained this will be reported on in item 19a.
- Millennium Piece – survey had been asked for comments again. Further engagements with Holkham ~~may~~ **may** result in a third questionnaire for the village. Cost of the bank maintenance is the main concern as very high. The Playing Field Committee choose to keep the riverbanks high to discourage children from entering the river. The property owners keep the roadside trimmed. A ~~few~~ **two** volunteers helped with

Fakenham Area Conservation to deal with the management of the riverbanks for Millennium Piece back in September together with tree works. Hedge and grass cutting is being completed by a volunteer at present.

- Windows for the Nelson Memorial Hall for the support of a CIL application and financial support not on the agenda to be discussed. Clerk apologised for missing this off.

5. Borough and County Council Reports:

Cllr Andrew Jamieson gave a report. The Norfolk Social Infrastructure Fund is opened for community / social enterprises. This is for four large projects and other smaller projects. There is also the Local Transport Fund in respect of walking, cycling and buses in Norfolk. Grants have been given by the Department of Transport. Improvements for transport hubs 2 in Lynn and 1 in Hunstanton. Trying to establish a link with the trains from King's Lynn to have a direct link to Hunstanton which will result in a better service. Adult social services available at Hunstanton for talks. Explaining vision for footpaths. Trying to audit, improvements and repairs, ELMS (Environment Land Management Service) opening up conversations with landowners to be more amenable. Norfolk Rivers Trust and Norfolk Coastal Partnership have projects with the River Hun and River Stiffkey. A pilot for ELMS schemes north of A149 and river margins into a conservation scheme for nature recovery, if this scheme receives the grant. This scheme will take place from Holkham to Ken Hill.

Cllr Sam Sandell gave her apologies for not attending but provided a report.

6. Clerk Report:

Circulated before the meeting, no updates.

It was PROPOSED, SECONDED and AGREED to move item 11, 8 and 15.

11. Roles and Responsibilities for the Playing Field Committee:

The draft had been amended by the Playing Field Committee. It was PROPOSED, SECONDED and AGREED as amended.

It was clarified by the Treasurer of the Playing Field Committee that they experience undue pressure from the Parish Council regarding management of the playing field. It is felt the Parish Council do not appreciate what the Playing Field Committee do. It was PROPOSED, SECONDED and AGREED to propose a vote of thanks for the Playing Field Committee as everyone is very appreciative to them.

8. Millennium Piece /

15. Managing of the allotments:

Positive response from Holkham regarding costs and observations for Millennium Piece. Holkham had asked what arrangements are in place for the village and sharing costs with Holkham. The main issues are security of tenure, for protection of the amenity for the village, to make sure it is run efficiently and economically. It was AGREED to carry on discussions in accordance with the management of the allotments and Millennium Piece with Holkham. It was PROPOSED, SECONDED and AGREED to arrange an Advisory Group to liaise with Holkham. Councillors: Cllr Yardley, Cllr James, Clerk and member of public, M Smith. Terms of Reference to be completed for next meeting.

7. Finances

a) Finance statement for June 2022: The Financial Statement explained. It was PROPOSED, SECONDED and AGREED. A receipt of £100 from a business was received following a letter sent to all businesses in the parish.

b) Payments:

Payments	Payment £
S Raven Wages (June)	275.17
BMACCS	100.00

Payments were PROPOSED, SECONDED and AGREED.

c) Parish Partnership Scheme: Grant information from Parish Partnership Scheme for infrastructure in the parish. Parish Council would contribute half the price to any project. Deadline by 9th December 2022.

9. Planning:

a) Construction of new drive and minor external alternations at The Parsonage Creake Road Burnham Thorpe King's Lynn Norfolk PE31 8HQ Ref: 22/01219/F

The plans were discussed. No observations however comment on lighting policy for a condition to be placed. Norfolk Coast Partnership to be contacted regarding light policy.

10. Consultation of additional documents for the Local Plan:

The consultation ends 19th August. Cllr Garland and Cllr Yardley to check through Addendum and Summary Reports and respond.

12. Terms of Reference for the Advisory Group for Hedgerows/Trees:

The Terms of Reference for hedgerows/trees were PROPOSED, SECONDED and AGREED and signed by the Chairman.

13. Trees and Hedgerows

This was moved to the next agenda as no updates at present.

14. Water Quality for the River Burn

Data circulated from Environmental Agency website regarding samples taken along the River Burn. No water samples taken after the sewage treatment works at Burnham Market to the coast. Data received but not able to interpretate what is correct levels for a chalk stream are. Water Quality presentation by the Norfolk Rivers Trust hopefully presentation can be given after September once grant money has been secured. Anglian Water - no update as to the camera works on drainage system. Clerk to chase.

16. Chapel Meadow Field:

Tenant has been approached and to tidy up the field.

17. Map for the Village and QR Codes:

Discussion on historic features of the parish to be included, Village Sign, Nelson Birthplace, Church, playing field (inc King George V plaque), Carving, Nelson Memorial Hall,

QR Code – to have one QR code to be linked to website page with a short outline of each feature.

Rights of Way of the parish – need to extend to the Bridleway to the Holkham boundary and include Thorpe Common. Need track County Road near Parsonage through to Shammer.

Roads to be marked “towards places”. Proof to be arranged.

It was PROPOSED, SECONDED and AGREED to adjourn standing orders because of the 2 hour meeting time limit.

18. Street Lighting:

Response from K & M Lighting have suggested taking the fuse out of the streetlights however, as an unmetered source UK Power Network might object. Npower would still expect payment. The quote would be about £750 for UK Power Network to turn off lights and may apply an additional charge per streetlight. Clerk to write to MP, County Councillor and Norfolk Coast Partnership. It was PROPOSED, SECONDED and AGREED to trial for six months taking the fuses out, to pay the electricity charges but Clerk also warned that UK Power Network may raise concerns. Trial to start on 1st October 2022. Inform residents in September Newsletter about the trial.

19. Highways and Public Rights of Way:

a) Public Rights of Way:

Norfolk County Council repairing bridge on Footpath 15/16.

Footpath 9 gate and style will be repaired.

Footpath 15 fencing will be removed by Holkham to allow the accurate route of the public rights of way.

b) Lowes Lane and Walsingham Road junction:

Support requested regarding safety at this junction. Highways attending a site visit with the member of public and Clerk. Bridge railings have been damaged several times and concerns raised the other side of the road. This was AGREED to support any proposals from Highways to make this junction safe.

20. Dog Bin at Lord Nelson Pub

Cllr W James had spoken with the tenant of the Pub. They will liaise with Woodforde who runs the Nelson Pub.

21. Offshore Transmission Network (OTN)

Cllr Garland had attended a webinar meeting regarding OTN and gave an update. The report regarding the Holistic Review had omitted the Norfolk/Suffolk section.

22. Clerks Appraisal:

Appraisal was conducted by Cllr Linsley and Cllr Bodill. No amendments to contract or job description.

23. Items for Next Meeting:

Nelson Memorial Hall window grant application.

24. Public Participation:

- Old Railway line not on the definitive map. Clerk to investigate and place on next meeting.
- Data for the water quality – Member of public would have a look at the water quality.
- Rights of Way – Fingerpost is not pointing in the right direction for Footpath 15.

- Defibrillator – All the money has been raised together with grant from Egmore Energy. Additional donation to provide training for the defibrillator. A piece to be placed in the Newsletter on behalf of the Nelson Memorial Hall.

Meeting Closed: 8:55

Dates and times of meetings:

Monday 19th September, Monday 31st October, Monday 12th December 2022 at 6.30 pm in the Nelson Memorial Hall, Burnham Thorpe

..... Chair Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIR**