

BURNHAM THORPE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 22nd November 2021 at 6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: Mima Garland (Chair), Barbara Linsley, Sarah Greenall, Chris Yardley, William James, Borough Councillor Sam Sandell, Clerk: Sarah Raven

Members of the Public: 3

1. Apologies for absence:
Apologies were given by Cllrs A Bodill (personal) and Cllr V Southerland (personal) which were accepted. PROPOSED, SECONDED and AGREED.
2. Minutes of the last council meeting held on the 11th October 2021.
Minutes were circulated before the meeting, it was PROPOSED, SECONDED and AGREED to be signed as a true record with no amendments by the Chair, Cllr M Garland.
3. Declarations of interest from Councillors in any item to be discussed: -
None.
4. Public participation:
None
5. Reports by County and Borough Councillor: -
Cllr Sandell gave an update from the Borough Council.
6. Clerks Report
Clerk explained report. No additional updates.
7. Millennium Piece:
 - a) Lease and Quote for Solicitor:- Since the last meeting three Councillors had rescinded the motion of the progression of the quote for the solicitor to deal with the lease in line with Standing Orders. This was therefore put on hold.
 - b) Costing of Millennium Piece: The costs of maintaining Millennium Piece were discussed. It was PROPOSED, SECONDED and AGREED to submit a further survey to parishioners explaining the costs involved for the upkeep and an explanation of the tax base figure which parishioners would pay on the council tax bill. Clerk to prepare once the Borough Council had provided the tax base at the end of December.
8. Offshore Windfarms Consultation:
Update from Norfolk Parish Movement. Letter had been submitted to the Secretary of State on behalf of all the parish councils regarding the consultation of the Norfolk Boreas. It was PROPOSED, SECONDED and AGREED to send a copy of the letter to James Wild MP and Andrew Jamieson (Norfolk County Councillor) to emphasise the support of the Parish Council. It was also AGREED to send a letter to Andrew Jamieson as County Councillor to take steps to ensure that Norfolk County Council joins the Offset Group.
9. Wi-Fi in the Village Hall
Report given on the types and costs of having wi-fi. Cllr W James offered a router and sim card for the use for the village hall use. Clerk to write to Village Hall Committee.

10. Survey for lowering of speed limit

55 Responses back. 74.5% Agreed to lowering the speed limit and 25.5% were against. It was PROPOSED, SECONDED and AGREED to write to Andrew Jamieson Norfolk County Councillor to join the Traffic Regulation Order, but not be bound by the Order as no timescales and costs have been determined. All roads in the village that are a 30mph to be lowered including Church Lane to a 20mph.

11. Finances:

- a) Financial Statements for October 2021: The Financial Statement and Bank Reconciliation was PROPOSED, SECONDED and AGREED.
- b) Payments: - It was PROPOSED, SECONDED and AGREED to approve the payments.

Payments	Payment £	Receipts
Burnham Market Area Community Car Scheme	100.00	
S Raven Wages October	265.20	
Eon (Street Lighting)	41.19	
CGM	229.82	
HMRC Vat Reclaim		514.75

- c) Second Draft of Budget 2022/2023
Update on the budget. Include Millennium Piece costs. Tax base rate has not been received from Borough Council. To be signed off at January meeting.

12. Flooding, Anglian Water and Norfolk Strategic Flood Alliance

Anglian Water reported that CCTV had been completed on the pipework, no obvious problems. Norfolk Strategic Flood Alliance had produced a ratification statement. This had been responded to and identified areas where improvement might be needed. The Norfolk Rivers Trust hoping to do a presentation on the water quality for the River Burn. Sewage smell at the River Burn opposite the Parsonage. This had been reported to Anglian Water and Clerk to inform Environment Agency.

13. Egmore Energy:

Ongoing to write to Ofgem for origin and destination reports. Auditors had provided another presentation in respect of Future Biogas for public and Parish Councils.

14. Site visit to consider Trees:

Dates to be arranged to provide location of any future tree planting and liaise with tenants of the land.

15. Map for Village:

Harry Stebbings workshop had tried to produce a map but not a high-resolution map. Clerk to investigate if Norfolk County Council can produce and liaise with Hussey Knights to obtain a quote.

16. Public Rights of Way and Highways:

- a) Update on footpaths: - Footpath 15 still ongoing. Fence needs removing. Highways to write again to Holkham and Tenant. New gates are being provided by Highways on the footpath opposite the Church. Clerk to report gate needs repairing on footpath 9 and 10 also a barrier needs removing near the bridge.
- b) Roads: - Members of Public raised concerns regarding Walsingham Road next to Chapel Cottage. Grip needs to be cleaned out which Highways will schedule to be

actioned. Email written to Andrew Jamieson County Councillor regarding funding and infrastructure for roads. SAM2 results from Walsingham Road, near Whitehall Hall data been produced.

17. Defibrillator:

Village Hall Committee were considering placing a defibrillator on the outside of the Nelson Memorial Hall and asked whether the Parish Council would support and consider costs for the running the defibrillator. AGREED to support having a defibrillator. Village Hall Committee to research costs for a defibrillator.

18. Meetings for 2022:

Meeting dates Tuesday 4th January, Monday 14th February, Monday 28th March, Monday 9th May (ANNUAL GENERAL MEETING), Monday 20th June, Monday 25th July, Monday 19th September, Monday 31st October, Monday 12th December. AGREED.

19. Correspondence:

No additional correspondence received.

20. Items for Next Agenda:

Reminder to landowners and tenants as to their legal obligations.

21. Public Participation:

- Query on survey as to responses received compared with last survey. 55 people responded this time compared to 34 previous survey. How many paper copies were returned or received online? Discussion on questions raised and responses given.
- Parish precepts have increased for all parish councils. Could contacting businesses in the parish to ask if they could contribute a donation be helpful? Clerk to produce a list of businesses in the village and draft letter for next meeting
- Cllr Sandell updated on the situation at Creake Common regarding road repairs.

Meeting closed at 8.15 pm

Date and times of meetings: -

Tuesday 4th January, Monday 14th February, Monday 28th March, Monday 9th May (ANNUAL GENERAL MEETING), Monday 20th June, Monday 25th July, Monday 19th September, Monday 31st October, Monday 12th December

..... Chair Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIR**